



Lyons Emergency Assistance Fund Conflict of Interest Policy:

Director Code of Conduct

The board commits itself and its members to ethical, businesslike, and lawful conduct, including proper use of authority and appropriate decorum when acting as board members. Each year, all board members will sign the CFS Conflict of Interest policy and disclose any potential conflict on the disclosure statement. (FA)

Accordingly:

1. Board members must avoid conflict of interest with respect to their fiduciary responsibility.
 - a. There must be no self-dealing or any conduct of private business or personal services between any board member and the organization except as procedurally controlled to assure openness, competitive opportunity, and equal access to inside information.
 - b. When the board is to decide upon an issue about which a member has an unavoidable conflict of interest, that member shall absent herself or himself without comment from not only the vote but also from the deliberation.
 - c. Board members must not use their positions to obtain employment for themselves, family members or close associates. Should a board member seek staff employment, he or she must first resign.
 - d. Board members will annually disclose their involvements with other organizations, with vendors, or any other associations that might produce a conflict.
2. Board members shall comply with the organizational decision-making policies set forth herein.
3. Board members will respect the confidentiality appropriate to issues of a sensitive nature.